



**STRATA COMMUNITY ASSOCIATION WA INC.**

**MINUTES  
OF THE ANNUAL GENERAL MEETING  
OF MEMBERS**

**16 October 2023**

The Annual General meeting took place at Double Tree Hilton, Northbridge, 100 James Street, Perth WA 6000 at 4pm on 16 October 2023

## 1. PRELIMINARY MATTERS

### 1.1 Appointment of Chair

In accordance with rule 15 (4) of the Constitution, President Catherine Lezer presided as Chair for the meeting. The Chair welcomed those present and spoke to the Annual President's Report distributed with the agenda.

### 1.2 Call of Lodgement of Proxy Forms

The Chair called for any remaining proxy forms not yet handed in.

### 1.3 Number of Valid Proxies

The Chair announced that 240 valid proxies had been registered as follows:

Life Members			
Member		Organisation	Proxy
First Name	Last Name		
Andrew	Chambers	Chambers Franklyn Strata Management	Warren Kiddle
Karen	Richardson	Richardson Strata Management Services	Kyra Murphy

Corporate Strata Manager Members			
Member	Corporate Nominee		Proxy
	First Name	Surname	
A Class Strata Service	Warren	Kiddle	Warren Kiddle
All Strata Management Services	Cherith	Pettitt-Jones	Cherith Pettitt-Jones
B Strata	Scott	Bellerby	Scott Bellerby
Chambers Franklyn Strata Management	Andrew	Chambers	Warren Kiddle
Conquest Strata Management Pty Ltd	Shelley	Fitzgerald	Maizie Churstain
Custom Strata Management	Brad	Dunn	Joanne Dunn
Degrees Strata Pty Ltd	Warren	Kiddle	Warren Kiddle
Dominion Strata Management	Matt	Bird	Matt Bird
Emerson Raine	David	Elliott	Mitchell Zile
ESM Strata Pty Ltd	Jake	Kneebone	Jake Kneebone
First National Real Estate Kalgoorlie	John Gavin	Gilmore	Chairperson
Gow Property	Dee	Gow	Warren Kiddle
John Dethridge Strata Services	Leila	Dethridge	Leila Dethridge
Magixstrata	Marietta	Metzger	Marietta Metzger
Oakfield Strata	Mitchell	Zile	Mitchell Zile
Platinum Strata Management	Warren	Kiddle	Warren Kiddle
Prestige Strata Management	Kristy	Ward	Cherith Pettitt-Jones
Pro-Active Strata Management	James	Donnelly	James Donnelly
Richardson Strata Management Services	Karen	Richardson	Kyra Murphy
Sherwood Strata Management	Linda	Slob	Shane White
Strata Administration Services	Warren	Kiddle	Warren Kiddle
Strata CBD	Warren	Kiddle	Warren Kiddle
Strata Community & Facilities Management	Warren	Kiddle	Warren Kiddle
Strata Links	Dyani	Cobbold	Leila Dethridge
Strata Matters	Alastair	Cornish	David Elliott
The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Luke	Downie	Mikayla Wallace
WA Strata Professionals	Mark	McCasker	Chairperson

Corporate Strata Services Members			
Member	Corporate Nominee		Proxy
	First Name	Surname	
Lavan	Rebecca	Cain	Rebecca Cain
McWilliams Davis Lawyers Property & Commercial	Jason	O'Meara	Jason O'Meara
Strata Title Consult	Shane	White	Shane White

Corporate Strata Manager Personal Members			
Member		Organisation	Proxy
First Name	Last Name		
Lilit	Arayan	Magixstrata	Marietta Metzger
Holly	Armstrong	Oakfield Strata	Mitchell Zile
Shaham a	Asees	ESM Strata Pty Ltd	Jake Kneebone
Hafiz	Aslam	Chambers Franklyn Strata Management	Warren Kiddle
Megan	Asquith	Oakfield Strata	Mitchell Zile
Leonie	Baker	All Strata Management Services	Cherith Pettitt-Jones
Julia	Barratt-Hill	Platinum Strata Management	Warren Kiddle
Michelle	Beazer	Oakfield Strata	Mitchell Zile
Tara	Belczowski	Chambers Franklyn Strata Management	Warren Kiddle
Scott	Bellerby	B Strata	Scott Bellerby
Carolyn	Billett	Chambers Franklyn Strata Management	Warren Kiddle
Matt	Bird	Dominion Strata Management	Matt Bird
Rick	Blampey	SVN Strata	Rick Blampey
Rebecca	Bray	Chambers Franklyn Strata Management	Warren Kiddle
Liz	Brook	Richardson Strata Management Services	Kyra Murphy
Holly	Brown	ESM Strata Pty Ltd	Jake Kneebone
Luke	Brown	ESM Strata Pty Ltd	Jake Kneebone
Kim	Bunting	All Strata Management Services	Cherith Pettitt-Jones
Alex	Burnett	Chambers Franklyn Strata Management	Warren Kiddle
Xian	Burton	A Class Strata Service	Warren Kiddle
Courtney	Butters-Kerr	B Strata	Scott Bellerby
Finn	Cappelletti	Strata Administration Services	Warren Kiddle
Aleisha	Chadwick	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Andrew	Chambers	Chambers Franklyn Strata Management	Warren Kiddle
Sharon	Chambers	Chambers Franklyn Strata Management	Warren Kiddle
Justin	Chanlongsirichai	MMJ Real Estate (WA) Pty Ltd	Chairperson
Annabel	Charlton	Oakfield Strata	Mitchell Zile
Michael	Chau	ESM Strata Pty Ltd	Jake Kneebone
Maizie	Churstain	ESM Strata Pty Ltd	Maizie Churstain
Dyani	Cobbold	Strata Links	Leila Dethridge
Jessica	Cockell	Oakfield Strata	Mitchell Zile
Tania	Connolly	Platinum Strata Management	Warren Kiddle
Alastair	Cornish	Strata Matters	David Elliott
Pat	Cowen	Emerson Raine	Pat Cowen
Melissa	Cox	Chambers Franklyn Strata Management	Warren Kiddle
Wayne	Cranley	ESM Strata Pty Ltd	Jake Kneebone
Shelbe	Croucher	Oakfield Strata	Mitchell Zile
Jacqueline	Croxon	A Class Strata Service	Warren Kiddle

Brenton	Cunning	Platinum Strata Management	Warren Kiddle
Paul	Cvetko-lueger	ESM Strata Pty Ltd	Jake Kneebone
Adrian	D'Alesio	ESM Strata Pty Ltd	Jake Kneebone
Belinda	D'Amico	Dominion Strata Management	Matt Bird
Zoe	Dascalu	MMJ Real Estate (WA) Pty Ltd	Keran Reat
Kim	Dawes	Summit Realty Waikiki	Chairperson
Lee	De Castro	Emerson Raine	Lee De Castro
Rebekah	Deaman	Oakfield Strata	Mitchell Zile
Denise	De-Rosario	ESM Strata Pty Ltd	Jake Kneebone
Cait	Dethridge	John Dethridge Strata Services	Leila Dethridge
Joseph	Dethridge	ESM Strata Pty Ltd	Jake Kneebone
Leila	Dethridge	John Dethridge Strata Services	Leila Dethridge
Joanna	Dickson	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
James	Donnelly	Pro-Active Strata Management	James Donnelly
Luke	Downie	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Maddison	Doyle	Custom Strata Management	Joanne Dunn
Mitch	Dufty	Richardson Strata Management Services	Kyra Murphy
Brad	Dunn	Custom Strata Management	Joanne Dunn
Joanne	Dunn	Custom Strata Management	Joanne Dunn
Melanie	Duryea	B Strata	Scott Bellerby
Natalie	Edgeloe	Oakfield Strata	Mitchell Zile
Sam	Edodage	Richardson Strata Management Services	Kyra Murphy
David	Elliott	Emerson Raine	Mitchell Zile
Cassandra	Enkel	Richardson Strata Management Services	Kyra Murphy
Glenda	Evans	Richardson Strata Management Services	Kyra Murphy
Natasha	Fallon	Chambers Franklyn Strata Management	Warren Kiddle
Annie	Fenech	ESM Strata Pty Ltd	Jake Kneebone
Rachael	Ferrante	Oakfield Strata	Rachael Ferrante
Jorja	Fiori	Richardson Strata Management Services	Kyra Murphy
Sarah	Fitzgerald	All Strata Management Services	Cherith Pettitt-Jones
Skye	Francis	ESM Strata Pty Ltd	Jake Kneebone
Elle	Geach	ESM Strata Pty Ltd	Jake Kneebone
Joshua	Gentili	Oakfield Strata	Mitchell Zile
John	Gilmore	First National Real Estate Kalgoorlie	Chairperson
Alex	Glass	Richardson Strata Management Services	Kyra Murphy
Bianca	Godley	ESM Strata Pty Ltd	Jake Kneebone
Christine	Gow	Gow Property	Warren Kiddle
Alexie	Green	Richardson Strata Management Services	Kyra Murphy
Danielle	Greenwood	Platinum Strata Management	Warren Kiddle
Jessica	Guerriero	Chambers Franklyn Strata Management	Warren Kiddle
Sharon Bo Yee	Hampton	Oakfield Strata	Mitchell Zile
Melanie	Henderson	B Strata	Scott Bellerby
Caitlin	Henry	Custom Strata Management	Joanne Dunn
Josh	Heslop	Richardson Strata Management Services	Kyra Murphy
Seanne	Heslop	Richardson Strata Management Services	Kyra Murphy
Marie	Hickmott	Richardson Strata Management Services	Kyra Murphy
Jasmin	Hobson	ESM Strata Pty Ltd	Jake Kneebone
Danielle	Hubbard	All Strata Management Services	Cherith Pettitt-Jones
Mary Jade	Ignacio	ESM Strata Pty Ltd	Jake Kneebone

Nigel	Jenkins	Platinum Strata Management	Warren Kiddle
Harrison	Jones	Richardson Strata Management Services	Kyra Murphy
Amila	Kadic	Dominion Strata Management	Matt Bird
Ravindran	Karuppan	ESM Strata Pty Ltd	Jake Kneebone
Harry	Kaye	John Dethridge Strata Services	Harry Kaye
Neave	Kerslake	ESM Strata Pty Ltd	Jake Kneebone
Warren	Kiddle	Strata Administration Services	Warren Kiddle
Taryn	King	Pro-Active Strata Management	James Donnelly
Brad	Kneebone	ESM Strata Pty Ltd	Jake Kneebone
Jake	Kneebone	ESM Strata Pty Ltd	Jake Kneebone
Minal	Kulkarni	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Samantha	Lee	B Strata	Scott Bellerby
Taryn	Linfoot	Degrees Strata Pty Ltd	Taryn Linfoot
Sarah	Lower	Chambers Franklyn Strata Management	Warren Kiddle
Niesha	Mackie	Custom Strata Management	Joanne Dunn
Kelly	Magaya	ESM Strata Pty Ltd	Jake Kneebone
Praneel	Manandhar	ESM Strata Pty Ltd	Jake Kneebone
Inga	Marshall	B Strata	Scott Bellerby
Renee	Marshall	ESM Strata Pty Ltd	Jake Kneebone
Mark	McCasker	WA Strata Professionals	Chairperson
Rosemarie	McCormick	B Strata	Scott Bellerby
Vicki	McFarlane	Chambers Franklyn Strata Management	Warren Kiddle
Jessica	McIntosh	Strata Administration Services	Warren Kiddle
Patrick	McMahon	Chambers Franklyn Strata Management	Warren Kiddle
Savannah	Meade	Richardson Strata Management Services	Kyra Murphy
Lea	Merano	ESM Strata Pty Ltd	Jake Kneebone
Kara	Methven	Oakfield Strata	Mitchell Zile
Marc	Metzger	Magixstrata	Marietta Metzger
Marietta	Metzger	Magixstrata	Marietta Metzger
Michael	Mitchell	Chambers Franklyn Strata Management	Warren Kiddle
Tennille	Mitchell	John Dethridge Strata Services	Leila Dethridge
Linda	Morfitt	Custom Strata Management	Joanne Dunn
Debbie	Morley	B Strata	Scott Bellerby
Ryan	Murphy	Richardson Strata Management Services	Kyra Murphy
Chayla	Mutch	Oakfield Strata	Mitchell Zile
Carmen	Nelson	Richardson Strata Management Services	Kyra Murphy
Andrea	Oswald	All Strata Management Services	Cherith Pettitt-Jones
Zara	Pangler	Richardson Strata Management Services	Kyra Murphy
Ronnie-Anne	Paterson	All Strata Management Services	Cherith Pettitt-Jones
Daniel	Pearce	Custom Strata Management	Joanne Dunn
Tshering	Pem	ESM Strata Pty Ltd	Jake Kneebone
Ellyn	Pettit	ESM Strata Pty Ltd	Jake Kneebone
Cherith	Pettitt-Jones	All Strata Management Services	Cherith Pettitt-Jones
Tiffany	Pierce	Richardson Strata Management Services	Kyra Murphy
Nadene	Pilsworth	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Eve	Ralston	Pro-Active Strata Management	James Donnelly
Giuliana	Rapp	John Dethridge Strata Services	Leila Dethridge
Melissa	Repacholi	Strata Community & Facilities Management	Kyra Murphy
Gemma	Reynolds	Richardson Strata Management Services	Kyra Murphy

Gemma	Richardson	Richardson Strata Management Services	Kyra Murphy
Karen	Richardson	Richardson Strata Management Services	Kyra Murphy
Anna	Risso	Oakfield Strata	Mitchell Zile
Rashmi	Rodrigo	ESM Strata Pty Ltd	Jake Kneebone
Kim	Rollings	Chambers Franklyn Strata Management	Warren Kiddle
Natasha	Russell	Richardson Strata Management Services	Kyra Murphy
Stuart	Sainsbury	Richardson Strata Management Services	Kyra Murphy
Ryan	Schmidt	B Strata	Scott Bellerby
Melinda	Schwagermann	Richardson Strata Management Services	Kyra Murphy
Caryll	Sedgman	All Strata Management Services	Cherith Pettitt-Jones
Beverly	Shanks	ESM Strata Pty Ltd	Jake Kneebone
Karen	Sinclair	All Strata Management Services	Cherith Pettitt-Jones
Kristen	Slattery	All Strata Management Services	Cherith Pettitt-Jones
Linda	Slob	Sherwood Strata Management	Shane White
Courtney	Smith	Oakfield Strata	Mitchell Zile
Narelle	Smith	Pro-Active Strata Management	James Donnelly
Katie	Squiers	ESM Strata Pty Ltd	Jake Kneebone
Kaci	Sturzaker	B Strata	Scott Bellerby
Angela	Swinbourne	Dominion Strata Management	Matt Bird
Davina	Taylor	Richardson Strata Management Services	Kyra Murphy
Sunil	Thapa	ESM Strata Pty Ltd	Jake Kneebone
Georgi	Tiedi	John Dethridge Strata Services	Leila Dethridge
Kellie	Tilley	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Suzanne	Tracey	ESM Strata Pty Ltd	Jake Kneebone
Tina	Tsakiris	Chambers Franklyn Strata Management	Warren Kiddle
Maduka	Ukandu	ESM Strata Pty Ltd	Jake Kneebone
Russell	Vaguez	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Gyan	Vardabasso	Oakfield Strata	Mitchell Zile
April	Wade	Oakfield Strata	April Wade
Mikayla	Wallace	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Jenny	Wang	B Strata	Scott Bellerby
Kristy	Ward	Prestige Strata Management	Cherith Pettitt-Jones
Ashleigh	Way	Chambers Franklyn Strata Management	Warren Kiddle
Jessica	Wilkes	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	Mikayla Wallace
Deborah	Williams	Oakfield Strata	Mitchell Zile
Mariann e	Williamson	Richardson Strata Management Services	Kyra Murphy
Callum	Wilson	Oakfield Strata	Mitchell Zile
Mahbub a	Zenat	Richardson Strata Management Services	Kyra Murphy
Mitchell	Zile	Oakfield Strata	Mitchell Zile

### Corporate Strata Services Personal Members

Member First Name      Last Name	Organisation	Proxy
Rebecca Cain	Lavan	Rebecca Cain
Jason O'Meara	McWilliams Davis Lawyers Property & Commercial	Jason O'Meara

Shane	White	Strata Title Consult	Shane White
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#### 1.4 Number Eligible to Vote

There were 268 members eligible to vote in person or by proxy. The following members were present personally:

(In person eligible to vote x 30)

\*In attendance voting by proxy

Corporate Strata Manager Members		
Member	Corporate Nominee	
All Strata Management Services	Cherith	Pettitt-Jones
B Strata	Scott	Bellerby
Dominion Strata Management	Matt	Bird
ESM Strata Pty Ltd	Jake	Kneebone
John Dethridge Strata Services	Leila	Dethridge
Magixstrata	Marietta	Metzger
Oakfield Strata	Mitchell	Zile
Pro-Active Strata Management	James	Donnelly
Richardson Strata Management Services	Karen	Richardson*
Strata Administration Services	Warren	Kiddle

Corporate Strata Manager Personal Members		
Member	Organisation	
Cherith	Pettitt-Jones	All Strata Management Services
Melanie	Duryea	B Strata*
Scott	Bellerby	B Strata
Joanne	Dunn	Custom Strata Management
Taryn	Linfoot	Degrees Strata Pty Ltd
Matt	Bird	Dominion Strata Management
Pat	Cowen	Emerson Raine
Lee	De Castro	Emerson Raine
Maizie	Churstain	ESM Strata Pty Ltd
Jake	Kneebone	ESM Strata Pty Ltd
Leila	Dethridge	John Dethridge Strata Services
Harry	Kaye	John Dethridge Strata Services
Marietta	Metzger	Magixstrata
Rachael	Ferrante	Oakfield Strata
April	Wade	Oakfield Strata
Mitchell	Zile	Oakfield Strata
James	Donnelly	Pro-Active Strata Management
Karen	Richardson	Richardson Strata Management Services*
Kyra	Murphy	Richardson Strata Management Services
Ryan	Murphy	Richardson Strata Management Services*
Warren	Kiddle	Strata Administration Services
Rick	Blampey	SVN Strata

Corporate Strata Services Members		
Member	Authorised Representative	
Body Corporate Brokers Pty Ltd	Nicholas	Swallow

CHU Underwriting Agencies - WA	Inge	Schaefer
Energy-Tec	Damien	Moran
Lavan	Rebecca	Cain
Macquarie Bank - WA	Natalie	O'Sullivan
McWilliams Davis Lawyers Property & Commercial	Jason	O'Meara
Schindler Lifts	Glenn	Fairey
Strata Title Consult	Shane	White

Corporate Strata Services Personal Members		
Member	Organisation	
Nicholas	Swallow	Body Corporate Brokers Pty Ltd
Inge	Schaefer	CHU Underwriting Agencies - WA
Damien	Moran	Energy-Tec
Rebecca	Cain	Lavan
Natalie	O'Sullivan	Macquarie Bank - WA
Jason	O'Meara	McWilliams Davis Lawyers Property & Commercial
Glenn	Fairey	Schindler Lifts
Shane	White	Strata Title Consult

### 1.5 Present by Invitation

Staff of Strata Community Association WA Inc, Kerrin Simmonds and Jack Leighton-Jones

Staff of Strata Community Association Ltd, Theresa Boylan (Minute Taker)

### 1.6 Apologies

First Name	Last Name	Organisation	Member Type
Andrew	Chambers	Chambers Franklyn Strata Management	W_ML
Paul	Cvetko-lueger	ESM Strata Pty Ltd	W_MI
Kirsty	Dallachy	Bugden Allen Graham Lawyers	W_MI
Aidan	Gorjy	Lockhart Strata Management Pty Ltd	W_MI
Helen	Lambert	CHU Underwriting Agencies - WA	W_MI
Leonie	Milonas	PSC Property Lync Insurance Brokers Pty Ltd	W_MI
Marilize	Torres	Paragon Consultants	W_MI
Mikayla	Wallace	The Trustee for Strata West Unit Trust T/a Realmark Pty Ltd	W_MI

### 1.7 Declaration of Quorum Present

The Chair declared that a quorum was present, with 268 members attending either in person or by proxy. The association has 777 financial members, requiring 156 for a quorum. The CHAIR announced that the quorum had been met and the meeting could commence.

The meeting was opened at 4.23pm.

## 2. MINUTES OF PREVIOUS GENERAL MEETINGS

### 2.1 Confirmation of Minutes

**Motion:** That the minutes of the Annual General Meeting held on 29 September 2022 as previously circulated to all members be confirmed as a true and correct record of that meeting.



**Moved: Matt Bird**

**Seconded: Cherith Pettitt-Jones**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

**2.2 Matters Arising**

No

**3. ANNUAL PRESIDENT'S REPORT**

**3.1 Motion:** That the 2022/23 Annual President's Report (Appendix "A") including the SCA (WA) Strategy and Activities as provided with the notice of meeting, be received.

**Moved: Marietta Metzger**

**Seconded: Maizie Churstain**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

**4. FINANCIAL STATEMENTS & AUDIT REPORT**

**4.1 Motion:** That the Audited Financial Statements together with the Auditor's Report and Treasurer's Report for the financial year ended 30/06/2023 (Appendix "B") as provided, be accepted.

**Moved: Pat Cowen**

**Seconded: Lee De Castro**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

**5. SPECIAL RESOLUTIONS**

**5.1 Removal of Auditor**

**Motion:** That the meeting resolves by special resolution that Nexia Sydney Audit Pty Ltd be removed as Auditor of the Company.

**Moved: Cherith Pettitt-Jones**

**Seconded: Lee De Castro**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

**5.2 Appointment of Auditor**

The CHAIR explained that the proposed auditor was chosen through a tender process, during which the association received multiple quotes and the board selected Integrated Accounting Group.

**Motion:** That the meeting resolves by special resolution that the firm of Integrated Accounting Group, having been duly nominated in accordance with Section 89 of the Associations Incorporation Act 2015, be appointed as Auditor of the Company.

**Moved: Matt Bird**

**Seconded: Inge Schaefer**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

### 5.3 Proposed Amendments to the SCA (WA) Inc Constitution

**Motion:** That the meeting resolves by special resolution to approve the changes to the constitution compiled in Appendix "D".

**Moved:** Kyra Murphy

**Seconded:** Cherith Pettitt-Jones

**Votes For:** 235

**Votes Against:** 0

**Abstained:** 33      **Marietta Metzger (13), Scott Bellerby (20)**

#### **MOTION CARRIED**

Marietta Metzger proposed a change to the proposed amendments in Appendix "D" for section 9(6) of the constitution, suggesting the inclusion of the word "of" to read as follows: "9(6) Voting Members are Financial Voting Members if their annual subscription (if any) and any other moneys payable by them to the Association are paid or the overdue amounts have been due for a period 'of' less than eight weeks."

As the motion had already been voted on, the proposed change to the wording of section 9(6) was not considered.

Marietta apologised but advised there had not been an opportunity to raise the proposed change before the vote.

## **6. NOMINATION FOR ELECTION OF BOARD MEMBERS**

**6.1** The Chair explained constitutional requirements, specifying the Board must consist of six (6) elected board members, up to three (3) appointed, and the Immediate Past President with at least three (3) Corporate Strata Manager Personal Members and one (1) Corporate Strata Services Personal Member.

There is a change in the Past President role, as she will assume the role at the conclusion of this AGM.

Elected Board Members retiring by rotation are Damien Moran, Kyra Murphy and Jason O'Meara.

Continuing board members are Melanie Duryea, Warren Kiddle, Inge Schaefer, Andrew Chambers and Rebecca Cain.

The Chair noted a typographical error in the AGM documentation, mentioning four (4) positions with three names listed, and clarified that only three (3) positions were open for election.

Board Nominations were called prior to the meeting and made in accordance with 17(2)(b) of the constitution by the following members:

- Damien Moran, Corporate Strata Services Personal Member
- Jason O'Meara, Corporate Strata Services Personal Member
- Joanne Dunn, Corporate Strata Manager Personal Member
- Kyra Murphy, Corporate Strata Manager Personal Member
- Maizie Churstain, Corporate Strata Manager Personal Member
- Mark Hay, Corporate Strata Manager Personal Member
- Rachael Ferrante, Corporate Strata Manager Personal Member
- Shane White, Corporate Strata Services Personal Member
- Taryn Linfoot, Corporate Strata Manager Personal Member

As there were eight (9) nominees and only three (3) positions open for election, a ballot was conducted. The ballot papers were counted by SCA WA Regional Manager, Kerrin Simmonds and Scrutineer, Rebecca Cain.

As a result of the ballot, the Chair declared the following members were duly elected:

- Kyra Murphy
- Damien Moran
- Taryn Linfoot

## **7. SPECIAL BUSINESS**

### **7.1 Proposed Budget for 2023/2024**

Nick Swallow requested more information about the specifics of the Sponsor Outgoings line item on the budget. Kerrin Simmonds clarified it covered expenses related to sponsors attending events, such as catering costs.

#### **Motion:**

That the proposed budget for 2023/24 (Appendix "C") as provided with the notice of meeting, be adopted as the Association's budget for the financial year ending 30/6/2024.

**Moved: Pat Cowen**

**Seconded: Inge Schaefer**

**Votes For: 268**

**Votes Against: 0**

**MOTION CARRIED**

### **7.2 Other Business**

#### **7.2.1. Discussion on Conflict of Interest and Board Governance**

Scott Bellerby enquired what was the legal advice received by the board concerning potential conflicts of interest among board members who are co-owners or colleagues of a business, specifically related to personal material gain affecting their voting. Kerrin Simmonds advised the clarification sought on conflict of interest was in relation to the voting process for office bearers, Scott disagreed stating that did not address his initial query.

Scott requested confirmation that board nominees had completed and signed register of interest forms, disclosing any relationships with other board members that may impact governance. Catherine Lezer confirmed board nominees had completed and signed the forms with disclosures made by nominees facing potential conflicts of interest.

Scott queried what would be the threshold be for conflicts of interest which could potentially affect the board's effectiveness. Warren Kiddle advised all decisions by the board must undergo due process, including the assessment of all board members for conflicting interests before any vote.

Scott proposed the following:

1. Board to seek legal advice on defining a person with material gain and their eligibility to vote in board decisions if a conflict of interest exists.

2. Within the first quarter of 2024 the board to consider a constitutional cap on the number of co-owners or colleagues from the same company who can be board members at the same time.

**7.2.1. Acknowledgement of Outgoing President**

The members expressed their thanks and appreciation to the outgoing President, Catherine Lezer, for her dedication and contributions to the association during her tenure.

8. **CLOSE OF MEETING:** The Chair thanked all members for attending. There being no further business, the Chair declared the meeting closed at 5.05pm.